

**Town of Rutland Vermont
Select Board
Highway Committee Meeting
Tuesday, July 17, 2018
Municipal Offices
9:30AM**

The meeting was called to order at 9:30AM. Present were Mary Ashcroft, Joe Denardo, Bill Sweet and Byron Hathaway.

A) 5 Year Plan: Byron Hathaway reviewed the Highway Department's progress in completing the 5-year plan. The Five-Year Plan is attached.

For last FY 2017-18 the Town Highway Department obtained a VTrans structures grant to improve the listed culverts; class 2 roads were maintained, the Cold River Road sidewalk was constructed, and a consultant was hired to study and begin engineering the south end access road. The Center Rutland Falls pocket park is being designed pro bono by Mark Youngstrom.

For this FY, 2018-19, the Stratton Road culvert is being done this summer. Class 2 and 3 roads are being maintained as needed. Work is continuing on the shared use path to Northwood, the south end access road and the Center Rutland pocket park. Byron added that he wants to do a sidewalk survey this fall and to finish work on Complete Streets before the end of the year.

B) Shared Use Path: The Warwicks have not responded to two letters from Byron Hathaway concerning a possible easement across their land for the shared use path to Northwood. He will try an in-person visit. If that doesn't work we need to move on to talk with other neighbors about an alternative right of way access. We need the path and easement in place so that engineering can be done for the storm water permit and for the Act 250 amendment. Byron hopes that once this portion of the shared use path is constructed we can be ready to apply for and win a bike-ped grant in the spring of 2019.

C) Paving: Our paving work is going well; Byron is using some of the carryover funds to supplement what has been budgeted for paving.

D) Speed Limits: The Select Board is being asked to consider establishing lower speed limits of 25 MPH in Hitzel Terrace and Colonial Drive subdivisions. We should consider this for all subdivisions. Our ordinance lists each street and the speed limits; we will have to amend the ordinance. Byron reminded the committee that any town road not designed and signed will remain at 35 MPH by state law. The committee agreed that Byron and Bill will review the ordinance, add streets not on the list, and bring recommendations about speed limits via ordinance revision to the full board. They will also talk with Chief Dumas to obtain the police's input on enforcement. The ordinance may need other revisions as well.

E) Overweight Ordinance: Bill will look into having the town adopt its own overweight truck ordinance so that we can keep ticket revenues here in town. VLCT may have a template.

F) Pocket Park: Mary reported that Steve Costello of GMP has referred the matter to Geno Balestra who will be invited to join town officials to view the site and listen to our idea of installing a

short hiking pack across GMP land to a picnic table area. She has not yet heard from Mr. Balestra and will ask again for GMP's input.

G) Salt Supply: Byron now has about 25% of what we need for next winter's salt supply on hand in the salt shed.

H) South End Access Road: Susan Schreibman is attempting to set up an update meeting on the access road which will likely be held in late August.

I) Road Book: While progress has been made on the Town's Road book, our latest updater/research has moved out of state. Mary will attempt to get another person in place to continue work.

J) Crosswalk at Town Hall: Byron has reached out to VTrans to see if informal engineering plans drawn up by him will be sufficient to obtain permission to cross Route 4 in front of the Town Office. He also noted that a city police officer recently stopped traffic to allow a pedestrian to cross the street in this vicinity.

K) Roadside mowing: Mowing was done in June and will be done again in August.

There being no further business to discuss, the meeting was adjourned at 10:15AM.

Respectfully submitted: Mary Ashcroft, Select Board

Rutland Town Highway Dept. Capital Plan 2017 to 2022

Goal: Continue a stabilized highway budget with increases at or below inflation. Maintain existing pavements in good to excellent condition over the next five years. Maintain current equipment in good condition. Finish upgrades to existing signs to meet MUTCD standards. Conduct a sidewalk survey, develop and implement a maintenance program within 5 years. Finish the complete streets recommendations by the fall of 2017. Develop a replacement program for large diameter culverts. Develop a phased plan for improvements to Holiday Drive – U.S 7 intersection to Randbury Road to U.S. 7 at Aldi's.

Strategies:

- A. Budgeted highway money will be spent according to the following priorities:
 - Priority 1. Class 2 roads and major class 3 roads to receive treatment to keep them in good condition.
 - Priority 2. All other class 3 roads to receive treatments as indicated by annual inspections.
 - Priority 3. Facilities and equipment.
- B. Continue funding the highway budget at current levels adjusted for inflation as necessary.
- C. Use depreciation fund to replace major equipment as needed.
- D. Leverage town funds with grants when appropriate and available.

Capital Expenditures:

2017-2018

Leverage a Vtrans structures grant with highway funds to get the engineering done for Stratton Road, Cold River Road, and Townline Road culverts. Continue maintaining Class 2 roads. Construct Cold River Road sidewalk. Hire a consultant for the southend access road. Secure grant funding for a scoping study for the Center Rutland Falls Park.

2018-2019

Construct the Stratton Road culvert. Maintain class two and class 3 roads as needed. Obtain a grant for engineering and construction for the Post Road sidewalk. Secure easements for the southend access road. Secure grant funding for engineering and construction of the Center Rutland Falls park.

2019-2020

Construct the Stratton Road smaller culvert. Continue maintaining Class 2 and Class 3 roads as needed. Construct the Post Road sidewalk. Final engineering plans for the south end access road and secure funding for construction. Construct the Center Rutland Falls park.

2020-2021

Construct the Cold River Road culvert. Construct the south end access road. Maintain class 2 and class 3 roads as needed. Engineering for Campbell Road and Barrett Hill culverts. Scoping study for extending the Post Road sidewalk to Lincoln Ave.

2021-2022

Construct the Townline Road culvert. Maintain class 2 and class 3 roads as needed. Secure funding for final engineering and construction of the Post Road sidewalk to Lincoln Ave.

Costs:

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| Engineering for Stratton Road, Cold River Road, and Townline Road | \$100,000 |
| Cold River Road sidewalk | \$50,000 |
| Southend access road study | \$140,000 |
| Scoping study Center Rutland Falls park | \$25,000 |
| Stratton Road culvert construction | \$200,000 |
| Engineering and construction of the Post Road sidewalk | \$275,000 |
| Engineering and construction of the Center Rutland Falls Park | ????????? |
| Construction of the Stratton Road smaller culvert | \$150,000 |
| Final engineering plans for the southend access road | \$100,000 |
| Construct Cold River Road culvert | \$180,000 |
| Construct southend access road | ????????? |
| Engineering for Campbell Road and Barrett Hill Road culverts | \$100,000 |
| Scoping study for sidewalk from Post Road to Lincoln Ave. | \$25,000 |
| Construct Townline Road culvert | \$250,000 |
| Final engineering and construction Post Road to Lincoln Ave. sidewalk | \$350,000 |