

**RUTLAND TOWN SELECT BOARD**  
**WATER & SEWER COMMITTEE MEETING**  
**TUESDAY APRIL 23<sup>rd</sup>, 2019**

The Water & Sewer Committee of the Rutland Town Select Board met at 9:00 AM on Tuesday April 23<sup>rd</sup> at the Municipal Town Hall. Present was Board Chair Josh Terenzini, Board Clerk Mary Ashcroft, Board Member JP Fagnant, Administrative Assistant Bill Sweet, Town Road Commissioner Byron Hathaway, Town Clerk & Treasurer Kirsten Hathaway and Town Lister Howard Burgess.

- Josh Terenzini will be the chair for the committee
- The committee reviewed and discussed the most recent list of sewer allocation amounts.
  - The exact total of allocations is not known. This list represented the best estimate.
  - Discussed what the process would be if the Town needed to take back allocations from businesses. Town Attorney Kevin Brown will be contacted to ask what the process would involve.
- Reviewed the Allocation of Sewer Capacity Ordinance. This will be added to the agenda for discussion at the next Select Board meeting.
- Reviewed and discussed the first list of bills received from Rutland City and Fathom Water Management.
  - O&M fees were added to many accounts which had not previously been charged. The accounts which had this added was not done in consultation or discussed at any meetings.
  - A letter will be sent to Rutland City and to Fathom with a request to only send us payment for O&M for accounts on the original list. We do not want to accept overpayment and have to deal with refunds.
- Reviewed a list provided by Howard Burgess of addresses which are not currently being charged O&M but should be. The list has 42 addresses. A notice was created previously with the help of the Town Attorney. No decision has been made, but no O&M will be charged without a notice being sent out first.
- Discussed the expired Water & Sewer contract between the Town of Rutland and the City of Rutland.
  - No Decision on whether to move forward to try to renegotiate the contract.
- Howard Burgess brought up the ad valorem charge. New buildings would fall under this requirement.
  - Possible candidates would be The new Kinney Dodge building, the addition on Key Honda and the Aldermans Buick building.
- Town attorney Kevin Brown should be invited to a board meeting to have an executive session meeting for possible contract negotiations. He will also be asked to help draft a notice to users who may have O&M charges added to their account.
- Town Water & Sewer inventory
  - Byron has a database started and he will be targeting late May to begin mapping man holes. He will use various existing data bases to look up data that can be added
- Discussion of adding a new water main on Randbury Road
  - After getting a memo from Kevin Brown in October of 2018, there was a discussion at a Select Board meeting to amend the ordinance to allow the usage of O&M funds to build this water main.

4-23-19

- Bill will look up the minutes from the meeting where this was discussed and include them for the next board meeting
  - A discussion of connection fees will need to be discussed at future meetings
  - Engineering of the project will be necessary
  - If approval is given, engineering and design could begin this year with construction possible in 2020.
  - Mark Youngstrom and Stantech are possibilities for engineering firms
- Discussed a user billed by the town with a large past due balance.
  - Will discuss appropriate next steps with Kevin Brown

There being no other business the meeting adjourned at 10:06 AM.

Respectfully submitted, Bill Sweet.