

**TOWN OF RUTLAND SELECT BOARD OPEN MEETING  
RUTLAND TOWN CENTER RUTLAND FIRE STATION  
619 US BUSINESS ROUTE 4, CENTER RUTLAND, VT 05736  
NOVEMBER 26<sup>TH</sup>, 2019**

- Board members present: Josh Terenzini, Mary Ashcroft, Sharon Russell, John Paul Faignant
- Meeting opened at 6:00 P.M. with the Pledge of Allegiance

Approval of Orders

The Board approved the orders

Approval of Select Board Minutes for October 29th:

- Ms. Russell moved to approve the minutes; Ms. Ashcroft seconded the motion. The motion passed 3-0 with Mr. Faignant abstaining.

Approval of Select Board Minutes for November 12th:

- Mr. Faignant moved to approve the minutes; Ms. Ashcroft seconded the motion. The motion passed 4-0.

Bill Sweet Administrative Assistant to the Select Board:

1. Provided an updated list of committee agenda items.
2. Provided correspondence received from Otter Creek Engineering regarding the proposed new water line on Randbury Road.
  - a. The board discussed a change which needs to be made to the agreement, which would be removing limiting liability language.
  - b. The documentation will be forwarded to the Water and Sewer Committee for discussion.
3. Received a reply from VLCT on coverage for Deputy Police Chief Washburn while he is driving the Town Police truck while not on duty. They do provide coverage but suggested creating our own vehicle use policy.
4. Presented a requested from Fire District # 5 to use the meeting room again.
  - a. Discussed whether or not to waive the meeting room fee again.
  - b. No vote was taken.
5. Allco Renewable Energy sent a letter requesting a waiver from the board on the 45 day notice period in regards to a modification to their Otter Creek Solar project.

- a. Mr. Fagnant moved to deny their request on the basis of insufficient information. Ms. Russell seconded the motion. The motion passed 4-0.
6. Provided copies of the grant application sent to the state for the proposed sidewalk on US Route 7 North.
7. The new phone system has been installed at Town Hall, everyone has new extensions.

Barbara Noyes-Pulling Rutland Town Planning Commission Chair:

1. The decision of the board to deny the waiver request for Allco Energy will be passed along to the Regional Planning Commission. They received the same request and were waiting to see what the Town would decide.

Kirsten Hathaway Rutland Town Clerk/Treasurer:

1. Provided updated information on the collection of the 1% local option tax.
2. Provided copies of the audit and reviewed the recent finance committee meeting.
  - a. Discussed the allocation of the surplus after the \$1.5M cash to open account was restored.

Byron Hathaway Rutland Town Road Commissioner:

1. Will be meeting with representatives from the State about a section of East Creek near East Pittsford Road which may require some work in the river. A gravel bar has migrated and could lead to issues in the future.
2. Robert Clark from Otter Creek Engineering provided engineering drawings for the culvert project on Town Line Road. There are some modifications which may be made before it goes out to bid.
  - a. Some easements may need to be secured and Mr. Hathaway asked how the board would like to go about securing it.
  - b. Ms. Ashcroft asked for Mr. Hathaway to send her the easement document and she will review it.
3. Discussed the 2 trees out front of Town Hall. The larger of the 2 may need to be taken down in the next year.
4. There will be some projects coming for the town Flow Restoration Plan with the help of Andres Torizzo and Watershed Consulting.

Chris Clark Rutland Town Fire Chief:

1. Reviewed some upcoming events being hosted at the fire station.
2. Assistant Fire Chief Larry Dellveneri is asking for help locating a house near by which will be torn down that the fire department could use for some training opportunities.

Ed Dumas Rutland Town Police Chief:

1. Recent calls for service were provided.
2. Chief Dumas asked for an executive session after the meeting.

Committee meeting updates:

1. Mr. Terenzini discussed the upcoming inter-municipal committee meeting planned with Rutland City on December 5<sup>th</sup>.

New Business; Board to discuss defining capital improvement projects:

1. This topic was brought up at the recent Finance Committee meeting by the Town Auditor who suggested the board set a policy on how to spend the money in the capital improvement fund.
  - a. Mr. Faignant asked Mr. Sweet to research if VLCT has any information on this topic.

New Business; Board to discuss replacement for The Circle editor, Carol Bam:

1. Ms. Bam has only 2 issues left before she retires.
  - a. She is planning to write a job description and duties of the position for the board.
2. Mr. Terenzini asked the board to think of possible candidates.
3. This used to be a joint venture with the Elementary School, Mr. Terenzini will talk with the school Principals about the paper as well.

Mr. Sweet updated the board on the status of the fireworks. Northstar is ok with our budget allocation for fireworks this year. We can get the July 4<sup>th</sup> day if we want it. Mr. Faignant moved to approve the fireworks being on the 4<sup>th</sup> of July. Ms. Ashcroft seconded the motion. The motion passed 4-0.

Ms. Ashcroft moved to enter executive session for a personnel matter with Police Chief Mr. Ed Dumas attending. Ms. Russell seconded motion. The motion passed 4-0. The board entered executive session at 6:42 PM.

Upon leaving executive session at 6:55 PM, with no action being taken, Mr. Faignant moved to adjourn. Ms. Ashcroft seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:56 PM.

Respectfully submitted, Mr. Bill Sweet

11/26/2019

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Joshua C. Terenzini, Chairman

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Mary Ashcroft, Clerk

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John Paul Fagnant

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Joseph Denardo

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Sharon Russell

Center Rutland, VT.