

**TOWN OF RUTLAND
ROAD NAME AND ROAD LOCATION ADDRESSING ORDINANCE**

SECTION I - PURPOSE

In accordance with 24 V.S.A. Chapter 59, Chapter 61, Subchapter 11, and Chapter 117, and 23 V.S.A. Chapter 24, the Board of Selectmen of the Town of Rutland hereby establishes the following ordinance in order to develop a more uniform road naming and road location addressing system throughout the Town of Rutland to enable people to locate roads and addresses and to effectively provide emergency services and deliveries to town citizens.

This ordinance is hereby designated a CIVIL ordinance and shall be enforced according to 24 V.S.A. Chapter 59 and 23 V.S.A. Chapter 24.

SECTION II - DEFINITIONS

Road: For purposes of this Ordinance, a "road" is (i) a public road, a state or town highway identified on the latest A.O.T. General Highway Map for the Town of Rutland, or (ii) any non-public road, street, right of way, shared driveway, or other way which provides access to three or more dwellings.

Public Road: A state or town highway identified on the latest A.O.T. General Highway Map for the Town of Rutland.

Structure: For purposes of this Ordinance, a "structure" shall include (i) any dwelling, (ii) any public building, (iii) any place of business, and (iv) any building which the Board of Selectmen or its designee determines should have a separate location number in order to effectively provide emergency services.

SECTION III - ROAD NAMING

- A. Each "road," as defined herein, shall be assigned a name by the Board of Selectmen or its designee. The Board of Selectmen or its designee may determine that other roads, streets, rights of way, or other ways providing access to a structure, may require a name if necessary, to effectively provide emergency services.

- B. Attached to this Ordinance is a list and map of all current roads and road names in the Town of Rutland and the names of such roads are hereby adopted. See Attachment A.

Each road not named in Attachment A shall receive a proposed name by resolution of the Board of Selectmen at a regularly scheduled meeting of the Board. The proposed road names must be separate and distinct from other designated road names in the Town of Rutland and surrounding communities.

C. The Board of Selectmen shall add names to Attachment A by following the procedures for adoption and amendment of ordinances as set forth in 24 V.S.A., Chapter 59.

In addition to the statutory provisions, the adoption procedure for new road names under this Ordinance shall include providing notice of the proposed amendment with the proposed road name to all landowners on that road via individual or bulk mailing or by a notice in a newspaper circulating in the municipality. Within thirty (30) days of the passage of the resolution to amend Attachment A for purposes of naming a road, affected individuals in the Town of Rutland may request the Board of Selectmen to hold a hearing on the proposed Amendment, or may offer written comments to the Board of Selectmen on the proposed Amendment. Unless the resolution is withdrawn, revoked, or amended by the Board of Selectmen, the resolution amending Attachment A shall become effective sixty (60) days after the date of the resolution in accordance with 24 V.S.A. Section 1972.

D. The Board of Selectmen may change the names of any road, after a duly warned public hearing when necessary to promote public welfare and safety.

SECTION IV - FUTURE DEVELOPMENT

A. Prior to the approval of a subdivision by the Planning Commission, the subdivider shall furnish a plan for road naming and road numbering in accordance with this Ordinance to the Planning Commission and Board of Selectmen. The subdivider shall be responsible for installation of road signs and location numbers prior to the issuance of any permits for construction on any of the subdivided lots.

B. Following the adoption of this Ordinance, the written approval of the Board of Selectmen or its designee is required for any proposed road name and location numbers of any new structure for which an Act 250 or highway access permit is required.

C. Where a new or reconstructed structure is not otherwise subject to Section IV B and when the Board of Selectmen or its designee determines that, in order to promote the purposes of this Ordinance, the new or reconstructed structure should be assigned a location number or should have its existing location number changed, the Board of Selectmen or its designee shall provide the owner of structure with a written order of the assignment or amendment of the structure's location number. This owner shall comply with Section V of the Ordinance within 60 days of the date of the order unless the order specifically provides a different date by which compliance is due.

SECTION V - GENERAL ADDRESSING AND NUMBERING SYSTEM GUIDELINES

A. Roads officially named by the Board of Selectmen of the Town of Rutland shall be measured in segments of 5.28 feet (1/1000 of a mile). Even numbers shall be assigned to the right side of the road and odd numbers to the left as they proceed from the starting point.

B. The Board of Selectmen or its designee shall assign each structure, as defined herein, a "location number" based upon its distance (i.e., the number of 5.28 foot segments) from the starting point of the road to the center of the driveway or entrance from the road to the structure, if possible. The Board of Selectmen or its designee shall have the authority to

assign a location number utilizing other physical information regarding the structure, if appropriate and necessary in order to effectively provide emergency services.

- C. Each of the location numbers for structures must be at least four (4) inches high and at least two (2) inches wide. Location numbers must be dark in color on a light-colored background with no other markings or symbols.

Numbers must be clearly visible from the road if the location number signs are affixed to the structure. If the location number affixed to the structure is not clearly visible from the road, the location number shall be affixed on a board or plaque no smaller than 8 inches wide by 4 inches high and such board or plaque affixed to a post, pole, fence, or other structure near the driveway entrance so as to be clearly visible from the road during all seasons.

Numbers may only be affixed to a mailbox if there is a single mailbox located at the entrance to the structure from the road and, in such event, the location number shall be on both sides of the mailbox. If there are multiple mailboxes at a single location or the mailbox is on the opposite side of the road to the entrance to the structure, no location numbers may be placed on the sides of the mailbox and any identifying information shall only be marked on the front of the mailbox facing the road.

The property owner is responsible for the purchase and installation of location numbers to be installed.

- D. A multiple dwelling or use structure shall bear one number for each dwelling or use where possible. If each dwelling or use does not have a separate number, then the Board of Designee or its designee shall determine the appropriate numbering of each dwelling or use so as to provide emergency services effectively.

- E. All location numbers shall be maintained so as to maintain clear visibility of the location number.

SECTION VI - ROAD NAME SIGNS [Amended 7-15-2003]

A. The Board of Selectmen, upon adoption of this Ordinance, shall institute a program for the installation and maintenance of municipal and private road name signs in accordance with this Ordinance. All non-public roads shall also be properly signed. The cost of initial installation (purchase and installing post and sign) shall be paid by the Town for public roads listed on Attachment A and by the owners/users of existing non-public roads listed on Attachment A. ~~The owners/users of non-public roads shall be responsible for the maintenance, repair, and replacement of such road signs for the non-public roads. The Town shall be responsible for the maintenance, repair, and replacement of road signs on public roads.~~ The Town shall be responsible for the maintenance repair and replacement of road signs on public and non-public roads.

B. All road signs shall conform to the Manual on Uniform Traffic Control Devices for Roads and Highways.

C. All road signs shall be maintained so as to maintain clear visibility of the name of the road.

SECTION VII - IMPLEMENTATION

A. The Town shall ensure, through cooperative efforts with the Post Office, that each property owner is notified of the implementation of this Ordinance.

B. All structure owners shall install their location numbers within sixty (60) days after the adoption of the road name upon which the structure is located.

SECTION VIII - SEVERABILITY

If any portion of this Ordinance and any Amendments made hereto is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance and any Amendments made hereto shall not be affected and shall remain in full force and effect. If any statute referred to in this Ordinance shall be amended, this Ordinance shall be deemed to refer to such statute as amended.

SECTION IX - ENFORCEMENT AND REMEDIES

A. The designated Enforcement Officer is the Administrative Assistant.

B. This Ordinance is designated as a civil ordinance pursuant to 24 V.S.A. Section 1971(b). This Ordinance shall be enforced through the Traffic and Municipal Ordinance Bureau pursuant to 23 V.S.A. Chapter 24 and 24 V.S.A. Chapter 59, as may be amended from time to time.

C. The following civil penalties are hereby imposed for violation of this Ordinance.

First violation of the Ordinance	\$ 50.00
Second violation of the Ordinance	\$100.00
Third violation of the Ordinance	\$200.00
Fourth and subsequent violation of the Ordinance	\$400.00

Each day a violation continues shall constitute a separate violation.

In cases where violations of the Ordinance are brought in the Traffic and Municipal Ordinance Bureau, and where the violation is admitted or not contested, in lieu of the above, the following waiver penalties are imposed.

First violation of the Ordinance	\$ 25.00
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Second violation of the Ordinance	\$ 50.00
Third violation of the Ordinance	\$100.00
Fourth and subsequent violation of the Ordinance	\$200.00

Each day a violation continues shall constitute a separate violation.

- D. In addition to any other remedy provided in this Ordinance or available at law or in equity, the Town of Rutland may institute a suit for an injunction to prevent, restrain or abate violations of this Ordinance.

Adopted –

Amended – 7/2003, 11/2003, 7/2005, 9/2006, 7/2008, 10/2011, 1/2012

ATTACHMENT A - RUTLAND TOWN ROADS BY NAME

TH #	STREET NAME	TH #	STREET NAME	TH #	STREET NAME
	ABBEY LANE	38	FLORY HEIGHTS		PRIOR DRIVE
	ADELE STANLEY PLACE	34	FOREST WAY	13&14	PROSPECT HILL
	ALTRUI PLACE		GABLES PLACE	83	QUALITY LANE
	AMANDA PLACE	78	GEORGEANNA BLVD.	22	QUARTERLINE ROAD
	ATWOOD PLACE	10	GLEASON ROAD	67	RANDBURY ROAD
74	ANNETTE TERRACE	77	GLORIA AVENUE		RED PINE PLACE
40	AVE A (MAPLEWOOD DR)		GRANDLEDGE ESTATES		RIPLEY ROAD
41	AVE B (MAPLEWOOD DR)		GROVER DRIVE		ROB SHAWN PLACE
28&21	BARRETT HILL		HAWLEY LANE	25	ROY AVENYE
63	BELLEVUE LANE	101	HEATHER LANE		RUSSELL DRIVE
	BELOCK DRIVE		HERITAGE HILL CIRCLE PLACE	97	RUTH AVENUE
	BEST WESTERN PLACE		HERITAGE HILL EXTENSION		SADI PLACE
20	BIRCH KNOLL ROAD	66	HERITAGE HILL PLACE		SANBORN PLACE
88	BITTERSWEET LANE		HITZEL TERRACE		SAND HILL CIRCLE
	BLACKBERRY RIDGE PLACE		HOLIDAY DRIVE		SAWMILL HILL PLACE
55	BLUE RIDGE DRIVE		HONEY BEE PLACE	36	SEWARD ROAD
14	BLUEBERRY LANE	47	HUBBARD LANE PLACE		SHADY PINE PLACE
35	BOARDMAN HILL ROAD		JANICE AVENUE		SILVER BIRCH PLACE
	BO'S PLACE	75	JOSHUA PLACE	43	SIMONS AVENUE
	BUSINESS RT. 4		KAREN DRIVE		SPRINGBROOK PLACE
57	BRIARWOOD LANE	10	KATHY DRIVE		STATE PLACE
21&31	CAMPBELL ROAD	105	KILLINGTON AVENUE	27	STRATTON ROAD
	CANNON DRIVE	68	LESTER LANE	25	SUGARWOOD HILL RD
	CARMEL PLACE	62	LILAC LANE		SUGARWOOD HILL RD EXT
	CARRIAGE RUNN		LINDA DRIVE	70	SUNSET DRIVE
12	CEDAR AVENUE		LOLA DRIVE	45	SUSAN LANE
	CHAFFEE RIDGE PLACE	99	LUNT PLACE	15	TAMRACK LANE
	CHARLIE'S PLACE	39	LYNETTE DRIVE	33	TIMBER LANE
37	CHASANNA DRIVE	19&18	MAPLEWOOD DRIVE	8	TOWN LINE ROAD
103	CHENEY HILL LANE		MCKINLEY AVENUE		TRAVIS TERRACE
5	COLD RIVER ROAD		MEADOW WAY		BUSINESS RT 4
78&98	COLONIAL DRIVE		MEADOWLAKE DRIVE		US RT 4 BYPASS
46	COLUMBUS DRIVE		MERIDA PLACE		US RT 4 EAST RIDGE
65	CONNER DRIVE	3	MESSER LANE PLACE		US RT 4 EAST/KNOLLWOOD
	COP JOHN DRIVE		MIDDLE ROAD		US RT 4 EAST
72	COUNTRYSIDE DRIVE		MILLER PLACE		US RT 4 NORTH/CABLE HOLD.
2	CREEK ROAD		NANCY LANE		US RT 7 NORTH
71	CRESTWAY DRIVE	95	NORTH CAMPBELL RD		US RT 7 SOUTH
86	CROSSMAN DRIVE	4	NORTH END DRIVE	53&82	VICTORIA DRIVE
	CURTIS AVENUE		NORTH GROVE STREET	61	VIEWMONT DRIVE
105	CURTIS BROOK ROAD		NOTCH ROAD		VT ROUTE 3
	DAILEY PLACE		OAK RIDGE PLACE		WEST ELBERN AVENUE
96	DAVID ROAD	42	OLD FALLS ROAD	6	WEST PROCTOR ROAD
	DEBORAH DRIVE	87	OLD RT 4A	94	WEST RIDGE TERRACE
29	DEPOT LANE		OLD WOOD ROAD	35	WINDCREST ROAD
	DIAMOND RUN MALL PL		OLES DRIVE	102	WINKFIELD ROAD
	DYER ROAD	92	ORIOLE PLACE		WYNNRIDGE DRIVE
93	EAST MOUNTAIN VIEW DRIVE	52	OX YOKE DRIVE		WOODLAND PLACE
1	EAST PITTSFORD ROAD		PAMELA DRIVE		
59	EAST PROCTOR ROAD		PARK LANE		
45	EAST RIDGE TERRACE		PARK STREET (CITY)		
56	EASY STREET		PATRICIA LANE		
50	ELBERN AVENUE	26	PENNOCK LANE		
69	FARNHAM LANE		PERKINS ROAD		
	FARRELL ROAD	11	PINECREST ROAD		
	FERN PLACE	9	PINNACLE RIDGE ROAD		
	FLOATING ACRES PLACE	26	POST ROAD		
			POST RD. EXT.		