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RUTLAND TOWN SELECTBOARD COMMITTEE MEETING

BUILDING & TECHNOLOGY COMMITTEE

WEDNESDAY APRIL 6th, 2022

The Building & Technology Committee of the Rutland Town Selectboard met at 9:00AM on Wednesday April 6th, 2022, at the Rutland Town Municipal Town Hall. Present was Board Clerk Joe Denardo, Board Member Kurt Hathaway, and Administrative Assistant Bill Sweet. There was a conference call line with a publicly accessible and warned phone number in use.

- 1) Reviewed the bid for Town Hall cleaning services.
 - a) The new cost of \$97 weekly includes cleaning windows, and our heat pump filters, and it good for 1 year.
 - b) There is a provision for a 3% cost increase annually.
 - c) The committee will recommend accepting the new cost for the additional services.
- 2) Reviewed the bid for lawn maintenance. The contractor we have had for the last 2 years sent us an updated cost structure. There is a slight cost increase in the new agreement.
 - a) After some discussion the committee will recommend to the full board accepting the agreement.
- 3) Reviewed the bids received for electrical work at Town Hall.
 - a) Bids were received from Voity Electric and Christian Electric
 - b) Discussed the electrical distribution bids. Voity Electric bid on it, Christian Electric chose not to bid on this project.
 - i) Discussed this being part of the planned remodel of downstairs. The timeline changed and its not clear when that could be done now.
 - c) Discussed each project and compared the bids received.
 - i) After some discussion, the committee will recommend having Voity Electric complete projects 2 through 5, which are a variety of lighting projects. Christian Electric will complete project 6, which is running new network cables.
 - ii) Project 1 will not be completed at this time.
- 4) Discussed the needed concrete work at Town Hall.
 - a) We have not had anyone else be able to come look at our projects.
 - b) Selectman Denardo and Selectman Hathaway will see if they can find someone who can do it for us.
- 5) Discussed the status of the driveway sealing project.

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- a) The vendor is working to secure the materials he needs.
- b) It is expected to be done by June.
- 6) The building needs to be power washed. The committee agreed. This will be scheduled.
- 7) Discussed the plan to have pictures of Town Officials at Town Hall.
 - a) Initial Ideas has been helping come up with a design.
 - b) Decided on a 9x12 plaque which would have a 5x7 picture, Town seal, department seal where applicable, their name and title.
 - c) This project has not been widely talked about so it's not known how many people would be in favor of having their picture up.
 - d) The plaques are \$62.75 each. The cost of changing them if the individual is no longer in that position is minimal.
 - e) This will be brought to the full board for discussion.
- 8) Discussed the Town Hall monument project. There have been no meetings about it.
- 9) Discussed the cemetery next door to Town Hall.
 - a) We are going to try to get the Boy Scouts help with a cleaning project.
 - b) There was discussion about having ground penetrating radar brought in to determine where the edge of the plots are so a fence can be planned in the future.
 - c) Selectman Hathaway will help to try to determine who would have been able to do this for us.
- 10) The main water line has been replaced at Town Hall. They found a leak in our furnace room which has also been repaired.

The meeting adjourned at 9:47AM.

Respectfully submitted, Bill Sweet