

**RUTLAND TOWN SELECT BOARD  
COMMITTEE MEETING  
PERSONNEL / FINANCE COMMITTEE**

**Friday April 7<sup>th</sup>, 11AM**

Location: Rutland Town Municipal Town Hall and Zoom Conferencing

To participate via zoom please call (646) 558-8656  
or visit [zoom.us/join](https://zoom.us/join) and enter meeting ID 851 9094 1198.

**Agenda:**

1. Review Personnel Policy for changes
2. Budget and Expense reporting from the Treasurer to the Board
3. Establish a personnel performance review system
4. Create job descriptions
5. Any other business