

6-1-2023

**TOWN OF RUTLAND PLANNING COMMISSION
MEETING MINUTES**

DATE: June 1st, 2023

LOCATION: Town Hall and a publicly accessible conference line

OPEN MEETING 6:30 P.M.

Commission Members Present: Chair Barbara Pulling, Dana Peterson, Jerry Stearns, Howard Burgess, Sherman Hunter, Andy McKane, Mary Beth Poli, Jim Hall and Norman Cohen. Mr. Cohen and Mr. Hall were not voting members for this meeting.

Members of the Public Present: Melody Hemenway, David and Bonnie Cluxton

Approval of the Agenda:

Some changes were made to the published agenda. Mr. Stearns moved to approve the updated agenda. Mr. Hunter seconded the motion. The motion passed unanimously.

Public Comment

Melody Hemenway was present and asked some questions on the Short-Term Rental Ordinance. Discussed some topics from the previous meeting and answered questions.

New Business: Cluxton Sub-Division 349 Killington Avenue

1. Reviewed and discussed the documents submitted.
2. The following numbers for waivers were discussed: 7, 18, 19, 22 and 25.
3. This is considered a minor subdivision and the hearing will be warned for August 3rd.

Old Business: Review revised draft of the Short-Term Rental Ordinance

1. The draft given to members includes all the changes suggested received from our Town Attorney, Division of Fire Safety, and other sources.
2. Based on the feedback from Division of Fire Safety, the requirement for inspection was changed to a single inspection, unless an additional inspection is needed. Updated language was discussed and included.
3. Discussed the fee schedule and delaying the effective date of the ordinance if approved by the Select Board.
4. Based on the discussion, the recommended fee schedule was changed from \$100 flat fee plus \$100 per bedroom to a \$50 flat fee plus \$50 per bedroom. To allow sufficient time for fire safety inspections to be scheduled and completed the recommended effective date will be July 1st, 2024.
5. With the recommendations discussed, Mr. Hunter moved to reduce the fees to \$50 instead of \$100, to update the inspection language, to establish the effective date, and to forward the draft to the Select Board for their review. Comments received should be included as well. Mr. Peterson seconded the motion. The motion passed unanimously.

Old Business: Town Administrator Report on Act 250 Applications and Select Board Action

1. There are 2 Act 250 submissions currently active. The submission from GMP for work in Northwood Park on their pipeline is one. The other is for a redevelopment of 165 Route 7 South. The building will be taken down and a new structure will be built. It is anticipated to be a Starbucks location.
2. The updated drafts of the sub-division ordinance have been submitted to the Town Attorney for review.

Announcements

The joint energy committees should meet again to discuss energy priorities.

6-1-2023

Approval of Minutes May 11th, 2023:

Mr. Peterson moved to approve the minutes. Mr. Stearns seconded the motion. A clerical change was made. Mr. Peterson moved to approve the minutes as amended. Mr. Stearns seconded the revised motion. The motion passed unanimously.

Adjournment:

Mr. Burgess moved to adjourn.

Respectfully submitted, Bill Sweet

Barbara Pulling

Date

Rutland Town Planning Commission Chair