



Town of Rutland, Vermont

Social Service Agency Appropriation Policy

Adopted 2/27/2024

GENERAL POLICY.

Those social service agencies having had an appropriation request approved at the most recent annual town meeting are not required to submit a petition for an article requesting an appropriation, if the amount requested is not more than 10% more, or the same as, or less than the amount approved by the voters in the previous year. In such case, the agency should make its request by letter to the Select Board postmarked no later than 60 days before the day of the meeting. If the last day for filing letters with the Select Board falls on a Saturday, Sunday, or legal holiday, then the deadline shall be extended to the next day which is not a Saturday, Sunday, or legal holiday. The letter should identify the name of the agency, the amount requested for. appropriation, and a person to contact for more information. Agencies that do not meet the 60-day deadline must submit a petition for an article requesting an appropriation in accordance with the above paragraph.

Social service agencies requesting appropriations under this policy are required to submit a description of the agencies programs for inclusion in the town report. Descriptions should be limited to one 8 ½ x 11 page and should describe the program or services provided to town residents. Agency representatives are encouraged to attend pre-town meetings to explain the appropriation request to the voters and answer their questions.

Approved social service appropriations will be paid by the Town on the following schedule:

Appropriations under \$2,000 will be paid in full within 30 days of the first property tax payment due date (September 10th). Appropriations over \$2,000 may be paid in three equal payments within 30 days of the property tax payment due dates (September 10th, January 10th and May 10th) of the fiscal year in which the appropriation request is approved by voters.

Payment is subject to the availability of funds.

ADOPTION.

The foregoing Policy is hereby adopted by the Select Board of the Town of Rutland Vermont, this 27th day of February 2024 and is effective as of this date until amended, modified, or repealed by a subsequent Board.

The Town of Rutland Select Board

Mary Ashcroft, Chair _____

Joseph Denardo, Clerk _____

Sharon Russell _____

Kurt Hathaway _____

Matt Getty _____