

Municipal Town Hall

181 Business Route 4
Center Rutland, VT 05736

Town of Rutland, Vermont



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F. (802) 773-7295

www.RutlandTown.com

INFORMATIONAL BUILDING PERMIT

This form is to be completed as directed by the Permit Tracking Ordinance of the Town of Rutland. There is no cost to submit this permit.

I have read and will comply with the Town of Rutland Permit Tracking Ordinance - Yes []

Applicant / Owner and Property Information (Required)

Applicant Information

Owner Information (If Different)

Name: _____

Name: _____

Address: _____

Address: _____

City: _____

City: _____

State / Zip: _____

State / Zip: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

Parcel ID: _____

Parcel Size: _____ acres

FEMA Designated Flood Zone Information (Required)

1. See map information at <https://msc.fema.gov/portal/home>
2. Determine if the parcel has a FEMA Designated Flood Hazard Zone present.
 - a. If it does, a Flood Hazard Area Development Permit is required to be submitted
 - b. If it does not, no Flood Hazard Area Development Permit is required.
 - c. A copy of the map from the FEMA website showing the parcel shall be included.
3. This parcel **does** [] **does not** [] have a FEMA Designated Flood Hazard Zone present.

Stream Buffer Area Information (Required)

- 1. See map information at <https://www.rutlandtown.com/storm-water/>.
- 2. Determine if the parcel has a Stream Buffer Area as defined in the Town of Rutland Storm Water Ordinance.
 - a. If it does, a Land Disturbance Permit is required.
 - b. If it does not, a Land Disturbance Permit is not required.
- 3. This parcel **does** **does not** contain a Stream Buffer Area.

Project Information (Required)

- 1. Estimated Project Dates:
 - a. Begin: _____
 - b. End: _____
- 2. Brief Description of the Project:

Other State & Regulatory Permits (Required)

List the existing local and State regulatory permits and/or approvals which the property is subject to; new permit(s) and/or prior permitting at the site:

Other Town Permits (Required)

- 1. Review the list of all Town permits on page 3.
- 2. Indicate if your project may require any of these permits.
 - a. Yes Other permits are required.
 - b. No Other permits are not required.

Signature of Applicant _____ **Date** _____

This Section for Administrative Use Only

Date received: _____ Additional Information Required: Y / N

If yes, list: _____

Flood Hazard Zone Verified: Y / N Is Property in a Flood Zone? Y / N

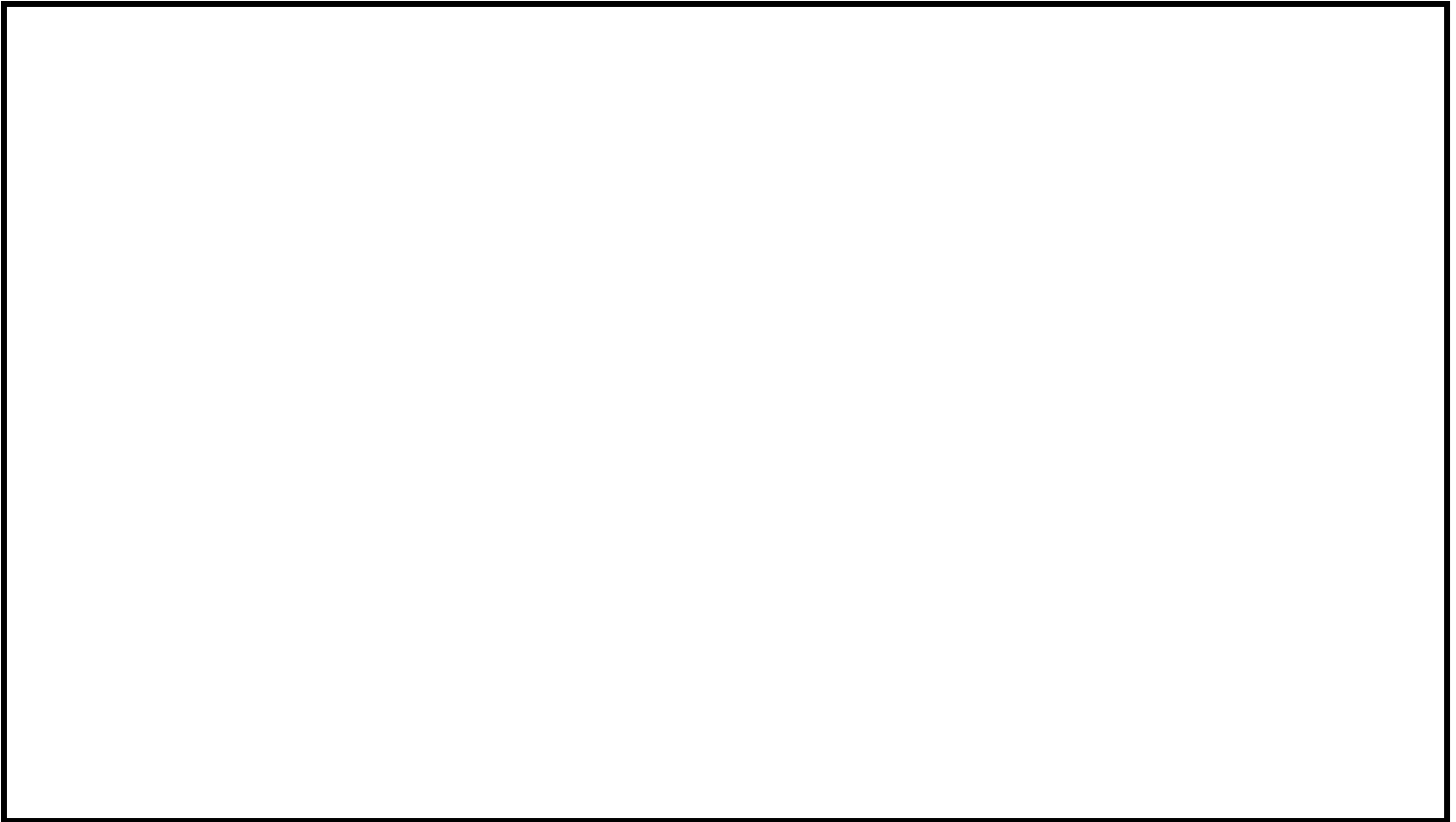
Stream Buffer Area Verified: Y / N Is Property in a Stream Buffer? Y / N

Are any other permits required? Y / N If yes, are the other permits included Y / N

Rev 6/2024

Required – Use section below to provide the plot plan and / or sketch.

Plan / Sketch to include location of existing and proposed buildings and structures, the location of all utilities, wells, septic and replacement septic areas on the property; adjoining public highways; and any rights of way providing access to the property.



If additional permits are required, they must be included with the Informational Building Permit form.

Town Permit	Required?
Driveway Installation	
Excavation in the Right-of-Way	
Fire Alarm	
Flood Hazard	
Land Disturbance	
Overweight	
Peddler / Vendor	
Private Fire Hydrant	
Sewer Allocation	
Subdivision	
Water Connection	