



## **SHORT TERM RENTALS ORDINANCE FREQUENTLY ASKED QUESTIONS (FAQs) revised 7/2024**

### **1. How will short term rentals be tracked?**

The Town has contracted with a vendor to help identify Short-Term Rentals in Town. The vendor's services will be offset by the fees paid for Short Term Rental registrations.

### **2. What are the registration requirements for a Short-Term Rental?**

- An annual registration form;
- Once the form is determined complete, a Short-Term Rental Authorization and Registration Number will be issued;
- All Authorization and Registration Numbers expire on December 31<sup>st</sup> of each year and will need to be renewed; and
- An annual report is required to be filed with the Select Board, starting with the January 2026 registrations.

### **3. What fees are required by the Town for a Short-Term Rental?**

- The annual registration fee is \$100 per dwelling unit.

### **4. The ordinance took effect April 29<sup>th</sup>. When are registrations due?**

January 1<sup>st</sup>, **2025** is when the first registration will be due. This is to allow time for owners to schedule an inspection with the VT Division of Fire Safety.

### **5. Who will enforce this Ordinance?**

The Town of Rutland Compliance Officer, Police Officers, Constables, and Health Officer are designated and authorized to act as Issuing Municipal Officials for violations of this ordinance.

### **6. Where do I find the registration forms?**

Forms related to Short-Term Rentals are available on the Town website, [RutlandTown.com](http://RutlandTown.com), under the "government" tab, "ordinances and policies", "permits and forms".

### **7. Why is the Town regulating Short Term rentals and not long term?**

The State of Vermont specifically handles all long-term rentals, as well as landlord / tenant issues.

**8. How are inspections handled?**

Contact the Vermont Division of Fire Safety at 802-786-5867 or 1-888-370-4834 to schedule an appointment with them. A DFS inspection request form will be required. It is available at:

[https://firesafety.vermont.gov/sites/firesafety/files/files/forms/dfs\\_change\\_use\\_owner.pdf](https://firesafety.vermont.gov/sites/firesafety/files/files/forms/dfs_change_use_owner.pdf)

**9. Can I list my Short-Term Rental for 2024 without registering?**

Yes. The requirement for registering begins January 1<sup>st</sup>, 2025.

**10. I have had my inspection, and my property is ready. Can I apply before January 1<sup>st</sup>?**

Yes. All new registrations will expire on December 31<sup>st</sup> of 2025.

**11. What if I have other questions?**

Please contact Town Administrator Bill Sweet at Town Hall at 802-773-2528.