

3-6-2025

TOWN OF RUTLAND PLANNING COMMISSION MEETING MINUTES

DATE: March 6th, 2025

LOCATION: Town Hall and a publicly accessible conference line

OPEN MEETING 6:30 P.M.

Commission Members Present: Chair Barbara Pulling, Dana Peterson, Howard Burgess, Sherman Hunter, Andy McKane, and Norm Cohen. All members are voting members for this meeting.

Members of the Public Present: Jim Levins, Francis Levins, Mark Courcelle, Carol Baird

Public Hearing on Baird/Levins Boundary Line Adjustment on McKinley Avenue

There was no one from the public present to discuss this topic.

The hearing was closed at 6:32 PM.

Approval of the Agenda:

Mr. Cohen moved to approve the agenda. Mr. Hunter seconded the motion. The motion passed unanimously.

New Business: Decision on Boundary Line Adjustment for Baird/Levins

1. Jim Levins gave an overview of the request.
2. Reviewed a parcel map showing the changes.
3. Mark Courcelle, who created the plat, will add hash marks to identify the area of the boundary line adjustment.
4. After discussion, Mr. Hunter moved to approved the Boundary Line Adjustment request, contingent on the hash marks being added to the final plat. The final plat must come back to the Planning Commission for approval before it can be filed. Mr. McKane seconded the motion. The motion passed 5 – 0. Mr. Peterson was not present for the vote.

New Business: Rules of procedure actions

1. The officers for the Commission were not elected at the start to the year.
2. After discussion, Mr. Cohen moved to appoint Barbara Pulling as Chair and Dana Peterson as Vice Chair. Mr. Hunter seconded the motion. The motion passed unanimously.

Old Business: Subdivision ordinance update

1. The sub-committee met recently to continue the work updating the ordinance.
2. Some additional questions were sent to the town attorney.
3. The next time the subcommittee meets, the procedure will be worked on.
4. Discussed having the new draft reviewed by an attorney. This will be discussed more when it is ready.

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Old Business: River Corridor Ordinance Review

1. The updated draft ordinance was reviewed.
2. Changes were made based on discussion at previous meetings.
3. There will be a new body needed to regulate this, a Board of Adjustment. This cannot be the full Planning Commission.

Old Business: VSA 1 312 6. C. b1 regarding minutes

1. Discussed what needs to be in the minutes.
2. There are no issues with the way we have been doing it.

Approval of Minutes February 13th, 2025:

Mr. Peterson moved to approve the minutes. Mr. McKane seconded the motion. The motion passed unanimously. Mr. Hunter abstained.

Adjournment:

Mr. McKane moved to adjourn. Mr. Cohen seconded the motion. The motion passed unanimously. The meeting adjourned at 7:51 PM.

Respectfully submitted, Bill Sweet

Barbara Pulling

Date

Rutland Town Planning Commission Chair