



TOWN OF RUTLAND, VERMONT
PRIVATE FIRE HYDRANT INSPECTION FORM
181 Business Route 4
Center Rutland, VT 05736
(802) 773-2528

This form is to be completed as directed by the
Private Fire Hydrant Ordinance of the Town of Rutland.

Owner's Name: _____ Owner's Phone number: (____) ____ - _____

Owner's Address: _____

Owner's Email: _____

Property Address: _____

E-911 Address of hydrant: _____

Date of Work: _____ All responses refer to the current work (inspection,
testing and maintenance) performed on this date.

This inspection is (check one) Annual Fifth Year Last inspection date : _____

Notes:

1. All questions are to be answered Yes, No or Not Applicable.
2. All No answers are to be explained in the comments portion of this form.
3. Inspection, Testing and Maintenance are to be performed with water supplies (including fire pumps) in service, unless the impairment procedures of Chapter 11 of NFPA 25 are followed.

Part 1 – Owner's Section

1. Is the private fire service main in service? Yes No
2. Has it remained in service since the last inspection? Yes No
3. Were the systems supplied by the fire main free from actuation of devices or alarms since the last inspection? Yes No

Owner or designee
(Print Name)

Signature

Date

Part 2 – Inspector’s Section

1. Annual Inspection Items

a. Dry Barrel Fire Hydrant

- 1) Accessible (free from obstructions) and operating wrench available?
 Yes No NA
- 2) Outlets at least 18” above ground?
 Yes No NA
- 3) Outlet caps in place and lubricated including threads and chain race?
 Yes No NA
- 4) Free from ice or water in barrel?
 Yes No NA
- 5) Free from leaks and cracks and turn freely?
 Yes No NA
- 6) Threads in good condition?
 Yes No NA
- 7) Operating nut in good condition?
 Yes No NA
- 8) Drains properly?
 Yes No NA
 - a) Requires pumping to drain completely?
 Yes No NA
- 9) Underground valve fully opens?
 Yes No NA

Part 3 – Annual Testing

1. Post indicator valves opened until spring or torsion is felt in rod, then closed back one quarter turn?
 Yes No NA
2. Valve supervisory devices indicate movement?
 Yes No NA
3. Do outlet Nozzles move through full range?
 Yes No NA
4. Outlet Nozzles flowed an acceptable amount of water?
 Yes No NA

5. Hydrants flowed until clear (at least 1 minutes)
 Yes No NA
6. Dry barrel hydrants drain in at least one hour?
 Yes No NA
7. Dry barrel hydrants draining in excess of one-hour labeled to indicate that hydrant must be pumped?
 Yes No NA
8. All control valves operated through full range and returned to Normal position?
 Yes No NA

Part 4 – Fifth Year Inspection Item (in addition to above items)

1. Check valves internally inspected and all parts operate properly move freely and are in good condition?
 Yes No NA
2. Exposed and underground piping passed flow test at expected flows?
 Yes No NA
3. Measured hydrant flow rate at _____ GPM

Annual Maintenance Items

1. Hose/hydrant houses and equipment in usable conditions?
 Yes No NA
2. Hydrant caps, stems, plugs, and threads lubricated?
 Yes No NA
3. Hydrants free of ice, snow and damage?
 Yes No NA
4. Monitor Nozzles are lubricated?
 Yes No NA

Part 5 – Hydrant Data

1. Water source: _____
2. Water main size: _____
3. Outlet data:
 - a. Outlet 1: Size: _____ Thread: _____
 - b. Outlet 2: Size: _____ Thread: _____
 - c. Outlet 3: Size: _____ Thread: _____
4. Make: _____ Year: _____
5. Shut off location (distance / direction): _____
6. Reflective marking device installed: Yes ___ No ___

