

TOWN OF RUTLAND PLANNING COMMISSION MEETING MINUTES

DATE: November 13th, 2025

LOCATION: Town Hall and a publicly accessible conference line

OPEN MEETING 6:30 P.M.

Commission Members Present: Chair Barbara Pulling, Dana Peterson, Howard Burgess, Sherman Hunter, Jerry Stearns, Mary Beth Poli, Norm Cohen, and Demetrio Gagnon. Mr. Gagnon is an alternate for this meeting.

Members of the Public Present: None

Approval of the Agenda:

Mr. Peterson moved to approve the agenda with a discussion on the budget added. Mr. Hunter seconded the motion. The motion passed unanimously.

Old Business: GMP requirements for the Pocket Park

1. GMP is starting to follow up on their recreation monitoring plan.
2. There is nothing new on the information kiosk they will be installing.
3. Discussed meeting with the indigenous tribes early next year about their feedback on the plans and project.

Old Business: T Mobile Hometown Grant for pocket park

1. There is a grant with awards up to \$50,000 offered by T-Mobile.
2. The current application period closes December 31st.
3. Getting some letters of support from different groups were discussed.
4. Some commission members will help in writing the grant application.

Old Business: Planning Commission participation in construction for the Pocket Park

1. Nothing is likely to happen before spring.
2. Some local volunteers are willing to help also.

Old Business: Discussion on budget planning for FY 27.

1. Discussed what expenses are projected based on known projects.
2. An increase to the legal fee line was made, increasing it to \$4000 from \$3000.
3. Added the increase to the salary line approved by the Selectboard.
4. All other lines were level funded. Mr. Peterson moved to approve the budget plan. Mr. Cohen seconded the motion. The motion carried unanimously.

Old Business: Draft subdivision bylaw review with the Regional Planning Commission comments

1. Additional comments were given to the group from the RRPC based on questions raised during the review of the draft document.

2. Some additional language was found in documents from the Town of Shaftsbury which seemed to fit well. These are also included.
3. Reviewed and discussed the comments throughout the entire document.
4. Changes were made to the working draft. These changes will be incorporated, and a new document will be drafted for review at a future meeting.

Announcements

A updated letter regarding the Baird / Levins boundary line adjustment has been submitted by the applicants as requested, as well as the mylar for recording.

Approval of Minutes October 23rd, 2025:

Mr. Peterson moved to approve the minutes. Mr. Hunter seconded the motion. The motion carried unanimously. Ms. Poli abstained from the vote.

Adjournment:

Mr. Hunter moved to adjourn. The meeting adjourned at 8:05 PM.

Respectfully submitted, Bill Sweet

Barbara Pulling
Rutland Town Planning Commission Chair

Date